

# RIVERSIDE GIRLS HIGH SCHOOL P&C

## Minutes of P&C Meeting

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Wednesday 7 August, 2019  
7:00pm to 8:30pm  
Common Room, RGHS

### Meeting Details

Attendees – Belinda Brodrick, Greg Low, Megan Hudson, Paul Jones, Rachel Dunne, Christina Patawaran, Janet Elms-Smith, Jenny Nettleton and Alison Gambino - Principal. The meeting was chaired by Belinda Brodrick, P&C President. Minutes were taken by Meg Hudson.

### Apologies

1. Lenore Hankinson, Kevin Channells,

### Minutes of Previous Meeting

The minutes of the 12<sup>th</sup> of June P&C meeting were reviewed and no corrections were noted.

**Motion:** To accept the minutes of the 12<sup>th</sup> of June P&C meeting be accepted.

**Proposer:** Paul Jones

**Seconded:** Belinda Brodrick **CARRIED**

### Business arising

1. Trevor Heazlewood scholarship: Alison has spoken to Ms Wang and they will come up with a citation for it – maybe an act of kindness as opposed to necessarily someone in financial need.
2. Toilet issues brought up again and reinforced – Alison asked if an email to parents would be offensive – no objections from anyone present.
3. Grants – Janet Elms-Smith has been investigating grants. State ones open on 1<sup>st</sup> September, from 4k up to 40k, but most around the 20k mark.  
Artificial turf? Solar panels? For infrastructure and benefitting the community  
State ones (Assets required for this one) and federal ones. Suggested that the club ones be utilised for musical – apply next year for the year after.  
Better communities grants – federal
4. Feedback on the Honour board for the STEM award from the Hankissons. Paul Jones suggested that maybe a shield would be better? Mentioned was the fact that not every award given had an honour board. Will readdress and discuss.

## Correspondence

Nothing presented.

## Presentation

We watched a brief YouTube clip on Girls In Property (GIP) to learn more about what it entails. Claire Hudson (Yr 10) gave a presentation on GIP and explained the workings of the project that involved 20 girls from Year 10. The groups had to do research, make a model and a pamphlet, cost the project and give a presentation to Industry experts. There were three different options – Retail, Residential and Place-making. After each presentation, they were judged and her group proceeded onto the next levels. They came second out of the 13 schools involved and it will culminate in all the finalists having luncheon at the Westin Hotel in November. Well done to them!

Janet asked Claire if the research that her group did, would be available for others to use possibly towards applying for grants.

## Principal's Report

1. Lots of work happening around the school which is nothing to do with Alison!! It's all Assets doing cyclic maintenance, such as bitumen paths around the school that are being evened out. 'Life's a Garden' is being paid for by school, but the turf on the Senior Lawn by Assets. There was an excess of sand, so they used the opportunity to turf the area.
2. Basketball/tennis court upgrade slowed due to trials and exams, they've had to be turned around ninety degrees so that the girls don't run into a pole while playing!! An Oval upgrade is likely to occur in 2020.
3. Cedar windows are being replaced on the top level of the main building – bespoke windows, each with six panels, so will take a while as they have to make replicas. Three window replacements a day as it's time-consuming to put them in and comes with lots of safety issues to be addressed with each window including change to classroom timetables and area below being fenced off.
4. Electronic gate at the carpark entrance – Paul suggested having a more formal entrance >two pillars on either side of the electronic gate. The P&C may be able to offer some financial support in regards to the pillars depending on planned outcomes for the area. Discussion on an electronic sign followed.
5. A discussion on the Staff carpark usage and safety and how some commuters continue to park in the staff carpark.
6. "Aggie" from Reach Community – who does informal counselling wellbeing/welfare is unable to be accessed for an additional day, so another woman is being paid for by the school, as we were unsuccessful in having the Chaplaincy program this year as they share it around between local schools.
7. Stitchem – presentation was cancelled tonight by the company, a portion of a letter from the owner in lieu of presentation was read by Ms Gambino. It covered proposed changes to uniform pieces/and sizing options

## Finance Committee Report

Alison has a request for up to \$660 for the Sydney North Dance company entry fee for two of three dance groups.

Motion moved by Greg, Paul seconded and it was unanimous.

## Subcommittee Reports

### School Uniform Sub-Committee

Nothing further to report except update as per Ms Gambino's report

### Fundraising Sub-Committee

1. Trivia Night –it was decided for Friday 20th September with a theme yet to be announced. Need to organise donation email and organise a cleaner to come in on Saturday to clean toilets sweep floors in readiness for the Sunday church group who use hall on Sundays.

## Treasurer's Report

Greg Low presented.

1. Wicked – total of \$2,948.75 profit over the three nights. Revenue was \$3,967.75 and we had budgeted for \$1000 expenditure and we spent \$1,019. Well done!
2. We require an auditor for this year's accounts – Thanks goes to Jenny Nettleton who offered to take on this role at the meeting.

## General Business

1. Solar panels – Paul's update - \$1000 per kilowatt meaning \$50,000 to do it properly at 50 kilowatt hour system. If able to source funding via a grant it could offset some of the cost less. The initial panels can be added to over time. Grants from Better Community for up to \$30,000 Paul will contact three companies for quotes and Alison will raise idea with Assets to see if they'd be on board.
2. Lights - the carpark ones and some closer to hall aren't working and it makes it very dark at night!
3. A discussion on Debating at RGHS was opened as to whether or not it would be coming back?

Issues included

- transport to and from the debates
  - students not being allowed to travel with teachers
  - a lot of work responsibility for currently only one teacher
  - debates often during work hours, so sometimes difficult for parents to drive.
  - Modes of transports discussed including the potential purchase of a mini-bus.
4. Rachel Dunne mentioned that some of her daughters' classes had no teacher present on a number of occasions. Ms Gambino asked if this occurs to please notify her of date/time via email so she could look at each case and provide feedback.
  5. There has been great feedback about the improvement in the wearing of the uniform by all students.
  6. Janet Elms-Smith wanted us to know that she was very pleased with the calibre of the teaching her daughter had been receiving for Year 12.

## Actions

1. Ms Gambino will follow up with Procurement in regards to options in regards to uniform supplier
2. P&C would like to encourage the school, supported by the P&C, to look at the opportunity of reviving the school debating team in 2020

## Next Meeting

2019 meetings to be aligned to weeks 3 and 7

- 4th September (Term 3, Week 7)
- 30th October (Term 4, Week 3)
- 27th November (Term 4, Week 7) AGM



Riverside Girls High School P&C Association: Treasurer's Monthly Report

Income and Expenditure Statement				
PERIOD		1/08/2019	to	31/08/2019
Opening Balance		Date:	1/8/19	132,940.46
INCOME	Item No:	Date:	Description	Amount
		12/08/2019	P&C membership fees	3
		30/08/2019	Interest	10.32
			Total Income:	13.32
				13.32
				132,953.78
EXPENSES	Item No:	Date:	Description	Amount
	39	5/08/2019	Martin Brown reimbursement FriendsOfRiverside website	168
	62	12/08/2019	Artificial Grass Mat	919
	54	12/08/2019	Mary Poppins Frame	770
	58	12/08/2019	Refugee Challenge	2,000
	57	20/08/2019	Wicked Musical donation	6,000
	59	20/08/2019	Word Flyers	5,000
	56	20/08/2019	Stile Science App	4,000
			Total Expenses:	18,857
				18,857
				114,096.78
Closing Balance		Date:	31/08/2019	114,096.78

Invoices

[20181113 24.00 Martin Domain renewal friendsofriverside.org.au Panthur Invoice-340028.pdf](#)  
[20181213 114.00 Martin Website hosting friendsofriverside.org.au Panthur Invoice-346788.pdf](#)  
[20190122 30.00 Martin SSL certificate www.friendsofriverside.org.au Panthur Invoice-355500.pdf](#)  
  
[20190806 919.00 RGHS Artificial Grass Mats Accounting Document 9000162764 plus Matshop.pdf](#)  
[20190806 770.00 Mary Poppins Frame Accounting Document 9000162765 plus Eurodix.pdf](#)  
[20190806 2000.00 Refugee Challenge Accounting Document 9000162766 plus invoice.pdf](#)  
[20190807 6000.00 Wicked Musical Accounting Document 9000162831 07.08.2019.PDF](#)  
  
[20190807 5000.00 Word Flyers Accounting Document 9000162830 plus 3P Learning.pdf](#)  
[20190807 4000.00 Stile Science App Accounting Document 9000162829 plus Stile invoice.pdf](#)