

MINUTES OF P&C MEETING

Wednesday 24th October, 2018
7:00 to 9:10pm
Executive Meeting Room, RGHS

Meeting Details

10 parents' names recorded in the attendance book. Also in attendance: Deputy School Principal, Dr Sue Vasilevska.

The meeting commenced at 7:00 pm. It was chaired by Belinda Brodrick, P&C President. Minutes were taken by Martin Brown.

Apologies

1. The Principal
2. Paul Jones

Minutes of Previous Meeting

The minutes of the 12th of September 2018 P&C meeting were reviewed and no corrections were noted.

Motion: To accept the minutes of the 12th of September 2018 P&C meeting be accepted as published.

Moved: Belinda Brodrick **CARRIED**

Matters Arising from Previous Minutes

1. Fair Funding campaign email has been sent by the school
2. Cheque has been sent to Amy Wolken

Correspondence

None recorded.

Principal's Report

1. Re-tender for canteen:
 - a. Current lease expires Jan 2019
 - b. Require 1 P&C representative on the tender panel - Megan Hudson volunteered
 - c. Issue raised with students waiting in line to pick up lunch orders was raised

Motion: To approve re-tendering for the canteen contract

Moved: Belinda Brodrick **CARRIED**

2. HSC:
 - a. Overall seems to be going well
 - b. A few misadventure submissions have been received
3. Quad update:

- a. Work was halted for rain during the holidays
 - b. Work has slowed to allow HSC tests to run quietly but some weekend work is underway
 - c. Comments made that the P&C funds were allocated for substantial trees to be planted - unlike the saplings currently in place
 - d. Planking around existing trees does not allow for any girth increase
 - e. Watering ag-pipes have been covered up by planking
 - f. The P&C had recommended tree types but those planted are Plane Trees
4. Hall fan has been installed:
 - a. Blows papers so cannot be used during exams
 - b. Lights above the fan flicker so will need to be replaced/relocated
 5. PDHPE survey to be sent students and parents regarding the syllabus as required by Department:
 - a. Draft tabled for comment within a week.
 6. Leadership Camp to Wee Waa Public School in November:
 - a. Four Yr 10 girls to be selected, one teacher required
 7. Call for volunteer readers/writers for HSC (and other tests):
 - a. Friends, relations, or acquaintances of the requesting student are not suitable.
 8. Vandalism:
 - a. Recent increases
 - b. CCTV cameras are being investigated for trial
 - c. Expense will not be covered by the Department but could be P&C supported
 - d. Increased lighting recommended
 9. P&C comments on the Year 11 reports:
 - a. Comments have been removed: meeting responded negatively to this
 - b. Simply stating work that has been achieved is not useful
 - c. Prefer personal comments
 - d. Students have been marked as absent inconsistently, for example where there was valid reason for absence
 - e. Extra-curricular activities to be listed individually rather than as tick boxes

Subcommittee Reports

School Uniform Sub-Committee

1. Some providers have been contacted
2. Sue Vasilevska commented that parents had requested the option of pants, which are to be one of the new uniform options

Fundraising Sub-Committee

1. Connect to be combined with Open Day: 9 March, 2019
2. Paul Jones previously offered to liaise with the school and coordinate
3. Sub-committee to meet
4. Teachers to be canvassed regarding attendance and preferred times: 3-6pm or 2-5pm. They have not been consulted to date.
5. Event to be published on the ex-students Facebook page
6. Year 7 parents to be canvassed for attendance/assistance at welcome evening event

Treasurer's Report

Rachel Dunne prepared and presented the Treasurer's report to October 2018.

Motion: The Treasurer's report be accepted as presented, being an accurate reflection of the expenditure, income and bank account balance.

Moved: Martin Brown **CARRIED**

General Business

1. P&C letterhead required based on the current school header. Martin Brown to produce.
2. Lenore Hankinson raised concern regarding fundraising:
 - a. P&C effort should be committed to engaging in political processes to achieve better outcomes than fundraising
 - b. Letter to be drafted to politicians regarding ongoing government funding - Geoff Hudson was volunteered
 - c. Government additional assistance based on P&C expenditure to be investigated
3. Cheque for STEM award was presented to the P&C by Kevin Channells
 - a. Kevin congratulated RGHS for its STEM achievements
 - b. One award to be present to a student in years 7 to 11
 - c. The meeting thanked Kevin for the award

Trevor Heazlewood Scholarship

1. \$10,000 has been received from the estate of Trevor Heazlewood
2. To be allocated to 10 annual scholarships, conditions to be determined
3. Judy King Bursary is due to complete soon. Possibility of continuing this as the Trevor Heazlewood Scholarship
4. To be granted to student at commencement of year 11
5. Criteria for existing Alomes scholarship to be investigated
6. Belinda Brodrick to follow with the school

Dux Determination

1. Students and parents are concerned regarding the criteria for Dux determination
2. Noted that three students were awarded Dux of the school for 2018
3. P&C concerns to be formally communicated to the Principal

Actions

1. Sue Vasilevska to determine dates for required exam readers/writers
2. Sue Vasilevska to discuss choice of trees for quad with Tracy Whitaker
3. Fundraising sub-committee to meet regarding Connect
4. Paul Jones to ensure teachers are canvassed regarding preferred times for Open Day/Connect 3-6pm or 2-5pm
5. Belinda Brodrick to canvass parents regarding Connect at year 7 welcome event
6. Martin Brown to produce a P&C letterhead template
7. Belinda Brodrick to follow up with school regarding Trevor Heazlewood Scholarship
8. Geoff Hudson to draft letter to local politicians regarding funding
9. Martin Brown to follow up on government funding contributions based on P&C expenditure
10. Belinda Brodrick to write letter to the Principal regarding concerns with Dux determination

Next Meeting

- 14th November (term 4, week 5) **AGM**

Future Meetings

- 12th December (term 4, week 9)