

MINUTES OF P&C MEETING

Tuesday, 15 February 2022
7pm - 8:10pm

Meeting Details

20 parents, the Principal, Louise McNeil and Deputy Principal Katarina Nikoletich attended the meeting which was held via video conference. The meeting was chaired by Megan Hudson, P&C President. Carrie Hamilton (P&C VP) and Jenny Nettleton (Treasurer) attended. Minutes were taken by Paula Lawrence, P&C Secretary.

New Principal Louise McNeil was formally and warmly welcomed.

Apologies

Mel Gleeson (Deputy Principal), Jo Gore.

Minutes of Previous Meeting

The minutes of the 17 November 2021 P&C meeting were reviewed.

Motion: That the minutes of the 17 November 2021 be accepted with noted amendment

Proposed: Carrie Hamilton **CARRIED** Megan Hudson

Business Arising

1. Funds from the sale of unsold sweets from the Musical last year have been given to the charity World Vision.

Correspondence

1. Student proposal for "Big Sister" peer support program seeking funds - sent to Meg Hudson. On file.

Principal's Report

1. 2021 HSC were outstanding with the top ATAR being 99 and over 10 students scoring 90 and above. A High Achievers morning tea will be held this week.
2. The new year 7 has started with 71 students over 4 classes. The GAT class will be formed retrospectively this week as testing was not able to take place previously.
3. Staff are settled. A new head of HSIE has been advertised. A new PDHPE position will also be advertised soon.
4. COVID-19: around 40-45 students and 1 staff member were either positive or isolating as close contacts to date this year. Mask wearing has been carried out respectfully and students are complying well. Co-curricular activities are able to commence again in a COVID-safe manner (Swimming carnival, music, drama).
5. RGHS Open Day will be a ticketed event on March 3, 2022 - no P+C fundraising will be able to take place.
6. Year 12 Study Space - students have appointed a committee who have submitted a wishlist for items that the P+C will look at purchasing for the area.

Matters Arising

1. Year 7 and 9 camps are still tbc.
2. Ski Camp will be opened up to other year groups.

Treasurer's Report

Jenny Nettleton presented the summary report for February (EOFY Sept 2022).

1. Fees Received:
 - a. Bank Account is sitting at around \$165k
 - b. 2019: \$65k received, 2020: \$60k, 2021: \$56k

2. COVID caused many delays in funds being able to be spent (chain supply issues etc) but there have been several projects funded:
 - a. Senior Grass Lawn: \$24k
 - b. Umbrellas and synthetic grass on Science Lawn: \$26k
 - c. Outdoor Seating and Tables: \$15k
 - d. Library Re-Furb: \$35k
 - e. Trevor Heazelwood Award: \$1k - awarded to Sakura Dawsett
 - f. Year 12 2021 graduation funding not spent to be moved to Year 12 Study Area: propose \$8k

Motion: To pay to RGHS the \$400 paid into the P&C account by 2021 Year 12, to fund the Year 12 Study Space

Proposed: Jenny Nettleton

CARRIED Kristy Anderson

Motion: To approve \$8k fixed amount for the Year 12 Study Space

Proposed: Jenny Nettleton

CARRIED Meg Hudson

General Business Items

1. Payment updates and funds allocations: covered above.
2. D Block Roof - already looking alot better. We would like to get solar.
3. Trevor Heazelwood Award - covered above.
4. Membership fees - \$2 to be paid into bank account in order to activate voting rights.
5. Upcoming events - election in 2023 and all three possible members should be approached for funding. Suggestions welcome. JN - there is an old wishlist for big-ticket items which could do with updating.
6. Big Sister proposal from a student - would like \$750 for pizza and cupcakes to fund a year 10 and 7 peer support club. It was suggested that this was a great idea but might need to wait until later in the term when COVID rules would hopefully allow these activities.

Motion: To allocate funds (\$750) to be used as COVID restrictions allow later in the term.

Proposed: Jenny Nettleton

CARRIED Georgina Philpott

Actions

1. Katarina Nikoletich - will be investigating camps etc for students who have missed out due to COVID (mention of year 9).

Next Meetings

- Term 1 - Week 9 - 22 March 2022
- Term 2 - Week 3 - 10 May 2022
- Term 2 - Week 7 - 7 June 2022
- Term 3 - Week 3 - 2 August 2022
- Term 3 - Week 8 - 6 September 2022
- Term 4 - Week 3 - 25 October 2022
- Term 4 - Week 7 - 22 November 2022

Riverside Girls High School P&C Assoc Inc
Financial Summary
Period:

	Nov-21 to Jan-22	YTD Jan-22
Receipts		
P&C contributions - 2021	5,494.00	5,494.00
P&C contributions - 2022	0.00	0.00
Interest	0.00	0.00
Membership Fees	0.00	0.00
Total receipts	<u>5,494.00</u>	<u>5,494.00</u>
Payments		
Trevor Heazelwood award	0.00	0.00
Musical Stall costs	(963.89)	(963.89)
Contributions to RGHS	0.00	0.00
P&C Fed/insurance	0.00	0.00
P&C Awards	(315.00)	(315.00)
Website costs	0.00	0.00
Total Payments	<u>(1,278.89)</u>	<u>(1,278.89)</u>
Net receipts/(payments)	4,215.11	4,215.11
Opening balance	160,861.07	160,861.07
Closing balance	165,076.18	165,076.18
Change in cash	<u>4,215.11</u>	<u>4,215.11</u>
Approved but unpaid		68,000.00
Cash after approvals		<u>97,076.18</u>

Riverside Girls High School P&C Assoc Inc

Approved and unpaid items

Updated as at:

31/01/2022

Item No	Item	Amount Approved	Date Approved	Date Paid	Amount not yet paid	Comments
55	Trevor Heazlewood Scholarship Donation	10,000	24/10/2018	2/10/19 \$1,000 (for 2020) 29/3/21 \$1000 (for 2021)	8,000	Banked 25/10/18 To be distributed \$1,000 per year for 10 years
79	Library Refurb	35,000	5/08/2020		35,000	
84	Seating/tables for playground	15,000	10/02/2021		15,000	
85	Soft furnishings for Y12 study space	300	12/05/2021	2/8/21 \$187.00	-	Spend less than approval, remainder cancelled
86	Annie Musucal - food etc	750	2/06/2021	paid 5/11/21		
87	2021 Year 12 graduation	10,000	28/07/2021		10,000	
88	P&C Membership and insurance	560	28/07/2021	2/08/2021	-	paid
89	RGHS staff gifts re lockdown	5,000	25/08/2021	29/9/21 \$4450.00	-	Spend less than approval, remainder cancelled
90	Annie Musucal - food etc (balance)	214	17/11/2021	paid 5/11/21		
91	2021 P&C awards	350	20/10/2021	paid 22/11/21		Actual spend 315
Total outstanding					68,000	