

## MINUTES OF P&C MEETING

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Tuesday, 22 March 2022

7pm - 8:10pm

### Meeting Details

5 parents, the Principal, Louise McNeil attended the meeting which was held in person in the Main Hall. The meeting was chaired by Megan Hudson, P&C President. Carrie Hamilton (P&C VP) attended and Jenny Nettleton (Treasurer) was an apology. Minutes were taken by Paula Lawrence, P&C Secretary.

### Apologies

Jenny Nettleton (Treasurer)

Amanda Jacka

### Minutes of Previous Meeting

The minutes of the 15 February 2022 P&C meeting were reviewed.

**Motion:** That the minutes of the 15 February 2022 be accepted with noted amendment

**Proposed:** Megan Hudson

**CARRIED** Carrie Hamilton

### Business Arising

1. Photographs of the library ottomans are still to be supplied
2. Year 7 and Year 9 camp information is to be confirmed by Louise McNeil
3. Ski Camp - is going ahead and students have been notified

### Correspondence

1. Nil

### Principal's Report

1. School is gradually returning to a new normal even though many students have had COVID or are isolating as close contacts so teachers continue to post work online .
2. Staffing has been an issue but has been covered to date with permanent staff covering classes where needed. Some new staff appointments will be made in the coming weeks.
3. The newsletter has had an update and has been received well. Advertising in the newsletter is currently on hold.
4. The Open Night was a success and went ahead at capacity. Some extra tours (run by the Principal for five student/parent pairs) are taking place for those not able to attend.
5. The Senior study space should be open with new furniture as of next term.
6. The Library had some water damage due to rain and is now being repaired.
7. Year 12 Hospitality placement is underway and going well.
8. NAPLAN online practise tests took place last week.
9. Co-curricular activities underway with the Mock Trial team winning against Riverview. Excursions are kicking off, music ensembles have started up again and planning for the play is underway. Year 10 are preparing for their cafe launch, lunchtime clubs are in full swing and Duke of Edinburgh has re-started with Mr McKenzie running.

10. The toilets will be re-furbished during the break and most of the scaffolding and temp fencing is now down.
11. Toilets remain closed during class and the uniform policy is underway.

## Matters Arising

1. nil

## Treasurer's Report

Carrie Hamilton presented the summary report for March (EOFY Sept 2022).

1. Fees Received:
  - a. Bank Account is sitting at around \$153k
2. The Treavor Heazelwood scholarship has been paid for today.
3. The library ottomans have been invoiced: \$11,500
4. Other funded items not yet invoiced:
  - a. Year 12 study space
  - b. Big Sister Program
  - c. Seating and tables for playground
  - d. Remainder of Library refurbishment

## General Business Items

1. Request from Louise McNeil for 2 x permanent outdoor table tennis tables - around \$5,500 for both.
  - a. Location tbc - possibly the science lawn
  - b. Invoices and proposal forthcoming next meeting
2. Ainslie Hudson (Yr11) presented a report about the Big Sister/Little Sister project
  - a. Collaboration between year 7 and year 10
  - b. \$750 was put towards a Trivia and Pizza day on 16 March
  - c. Other lunchtime activities have also taken place to foster community and wellbeing
  - d. Plan to make cupcakes in Term 2 with the remaining \$120
3. Amend meeting from week 7 to week 8 in term 2

## Actions

1. Follow up information for the next meeting re Table Tennis sets.

## Next Meetings

- Term 2 - Week 3 - 10 May 2022
- Term 2 - Week 8 - 14 June 2022 - **AMENDED**
- Term 3 - Week 3 - 2 August 2022
- Term 3 - Week 8 - 6 September 2022
- Term 4 - Week 3 - 25 October 2022
- Term 4 - Week 7 - 22 November 2022